



# TOWN OF MILLIS

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**Elementary School Building Committee**  
900 Main Street • Millis, MA 02054

*Wayne Klocko, Chairman  
Diane Jurmain, Vice Chair  
Denise Gibbons  
Richard Nichols  
Craig Schultze  
Kim Borst, Secretary*

## **Elementary School Building Committee Meeting Agenda January 16, 2019**

**Time: 7:00 PM**  
**Location: Millis Town Hall, Room 130**

### **Agenda:**

- Construction Progress & Project Schedule
- Utility Installation Update
- MSBA Update, Next Steps with Funding Agreement
- Review FF&E Process
  - Review FFE Timeline
  - Review and Approve Adjustments to FFE Budget
  - Review and approve library Follett system
- Review Technology Equip. Selection Process
  - Review Technology Equip. Timeline
  - Review and Approve Adjustments to Technology Equip. Budget
- Review Transition old school to new school Process
  - Review Transition Timeline
- Community Communications (two week look ahead)
- Construction Administration Updates
- Review and Approve Previous Meeting Minutes & Invoices